

Prospectus

BACHELOR OF VISUAL ART



B. K. COLLEGE OF ART & CRAFTS
BHUBANESWAR

PROSPECTUS

A BRIEF INFORMATION OF THE COLLEGE

B.K. College of Art & Crafts has been established at Bhubaneswar by the Government of Odisha under the administrative control of the Department of Odia language, Literature and Culture in the academic year 1983 - 84. Bhubaneswar, the capital city, synthesizes the tradition and the modern in every facts of life and culture, thus provides a backdrop of centuries old artistic creativity reflected on the temple walls and monuments. This induces an atmosphere of incessant art activity in the city. The College of Art and Craft is dedicated in loving memory of Late. Bibhuti Kanungo, an eminent painter, graphic designer and art educationist of Odisha. It is situated on the mountain foot of the historic Jaina caves at Khandagiri and Udayagiri. The city of Bhubaneswar is one of the sacred places in India which is famous for 'Ekamra Kshetra', 'Chakra-Kshetra', the temple city and finally the capital of Odisha. The capital also proudest of retaining very famous ancient and medieval temples of Parasurameswara, Vaital Mukteswara, Lingaraj, Rajarani etc. having international reputes in the field of art, architecture, religion, music and dance.

This is an institute for advanced training in Visual Art (Creative and Applied). It provided only Bachelor Degree in visual Art (BVA). It was affiliated with the Utkal University, Bhubaneswar till 1998 and now affiliated with the Utkal University of Culture, Bhubaneswar.

This College bears a good aesthetic environment for growth of the talents of the students. There are several art galleries, museums, planetarium, natural zoo, botanical and zoological gardens, science park, crafts museum, tribal art centers, traditional handicraft centers, textile emporiums etc. and give ample scope to exercise the artistic and aesthetics

talents of the students. The world famous Konark Temple and Jagannath Temple are also very close to Bhubaneswar. Bhubaneswar is linked by air, rail and roadway with different parts of India.

NOMENCLATURE:

The Course is named as Bachelor Degree in Visual Art. It is a four years integrated degree Course.

COURSE STRUCTURE:

The four year choice based credit system in a full time BVA Degree Course is divided into two parts.

- (a) Foundation (Two Semesters)
- (b) Specialisation (Six Semesters)

Each Semester shall have six months duration.

FOUNDATION:

It is one year (Two Semesters) duration, the foundation is common to all the specialisation except the Art History specialisation. As implied, the foundation course provides instruction to lay the base for the specialisation.

Compulsory:

- (i) M.I.L (Odia) or Alternative English
- (ii) English
- (iii) Environmental studies
- (iv) Indian Society Culture
- (v) Art theory

PRACTICAL :

- (i) Painting (Western Style)
- (ii) Pointing (Indian Style)
- (iii) Printmaking (Graphic Art)
- (iv) Modelling & Sculpture
- (v) Applied Art & Design
- (vi) Craft (Ceramic)

SPECIALISATION :

After completion of the foundation Course successfully. One may only go for specialisation course.

The Specialisation are offered as follows.

- (i) Painting (Western Style)
- (ii) Painting (Indian Style)
- (iii) Printmaking (Graphic arts)
- (iv) Modelling & Sculpture
- (v) Applied Art & Design
- (vi) Craft (Ceramic)
- (vii) Art History

Practical:

Student shall have to choose any one of the practical specialisation subjects (compulsory);

Academic Session:

The Academic Year is Divided into two terms.

1st Term - July to December

IInd Term - January to May

Working Hours:

Normal Class hours of the college is form 10.00 a.m. to 4.00 p.m. except 2nd Saturday, Sunday and Holiidays.

Commencement of the Classes :

The date of commencement of the classes will be notified by the Principal after re-opening of the College.

Application for Admission:

(a) Candidates who seek admission or re-admission in cases of 1st year foundation and 1st year B.V.A. may send his/her application through a prescribed from duly filled in so as to reach at the Principal on or before the last date of receipt of the final application from. Application received after the stipulated date are liable to rejection.

(b) In case of promotional case i.e. IInd year BVA., IIIrd and IVth Year BVA. Students need not to apply through the prescribed Application Form. their admission will be renewed automatically after depositing the prescribed feeds at the College Office, unless there is complaint-against him or her.

No application without the prescribed from will be entertained in case of fresh admission.

Request for Application Form and prospectus will be available from the office of the principal on payment of cash as per the advertisement by person or if by Regd. Post through M.O. No Bbank Draft or Postal Order will be accepted.

The Office will not be responsible for any loss or delay in transit.

Following will be supplied by the College

- (i) Application form
- (ii) Prospectus
- (iii) Admit Card
- (iv) Index Card
- (v) Intimation Card.

Check list of Enclosures with application form:

(Only attested photo copies of the certificates to be submitted)

- (a) Date of Birth Certificate (H.S.C. or its equivalent)
- (b) H.S.C. mark Sheet.
- (c) +2 (C.H.S.E.) or its equivalent examination.
- (d) Mark Sheet of the Qualifying +2 (C.H.S.E.) or its equivalent examination. (In case applying for 1st Year B.F.A. Course).
- (e) Certificate of good conduct from head of the Institution last attended.
- (f) Certificate from the competent authority in case of reserved categories.
 - (i) Recent Caste Certificate of the calendar year from the competent authority (D.W.O'/S.D.O'/Collector/M.L.A./M.P./Tahasildar) in case of SC/ST candidates subject to verification.
 - (ii) N.C.C. Sports / Guide Certificates from the appropriate authority.
 - (iii) Certificate from the C.D.M.O. in case of Orthopedically/Physically Handicapped.

- (iv) Two self addressed envelopes of 25 cm x 10 cm with requisite worth of postal stamps affixed for despatch of Admit Card and correspondences.
- (v) Three front side attasted recent Stamp Size colour photographs.
- (vi) Original Money Receipt.
- (vii) Income Certificate of the Parents.
- (vii) Postage stamp affixed on the index and intimation card or if by Regd. Post affix the requisite postal stamps.
- (ix) One self addressed envelope of 25cm x 10 cms with requisite postal stamps affixed for issue of Admit Card. At the time of admission of the candidate all the Original Certificate must be submitted for verification.

Reservation of Seats:

38% of the total number of seats are reserved for S.C. and S.T. candidates. Out of which 16% for S.C. and 22% for S.T. Candidates subject to qualify in the Admission Test. Each S.C./S.T. candidate is allowed concession of 5% of marks in the minimum eligibility requirement.

Special attention:

I. Criteria for submission of the Application Form:

- (a) A candidate must have passed +2 or CHSE or its equivalent Examination from a recognised Board or University. It has come to the notice of the U.G.C. that there are some Boards and Universities in the country which do not possess any recognition from the U.G.C. In such case, candidates obtaining certificates from these Boards and Universities are not authentic to bear any weightage for applying for admission.
- (b) A candidate must not be above 23 years as on 1st July of the current year and five years relaxed in case of

the physically handicapped. in case of phisical handicapped 5 years is relaxed.

- (c) He must have special aptitude in Art & cultural ativities.
- (d) The S.C./S.T. candidates shall have to submit the Caste Certificate from the competent authority with the income certificate of the parents.
- (e) In case of Physically handicapped, the candidate has to submit a certificate from the C.D.M.O. with that effect. The degree of handicapped for eligibility should be between 30% to 40%
- (f) reserved seats should not be kept vacant in anticipation of students likely to come from Supplementary Examination.
- (g) If no students from the reserved seats are available or after filling up the reserved seats, the balance seats may be filled up by the other general candidates according to merit list.
- (h) If no attested copy of the required certificates attached in the application from for any claim, it will not be entertained before or after the admission test.

INSTRUCTION FOR FILLING UP THE APPLICATION FORM:

The application form is required to be filled by the candidate only using CAPITAL LETTERS in his/her own handwriting. While writing the name of the candidate/name of the Father/Name of the Mother or Guardian, write clearly using capital letters. One alphabet is to be written in one box. Leave one box blank between the middle and last name or initials of the name.

Example: Name of the Candidate is ASHOK KUMAR
PATTANAIAK

Write

A	S	H	O	K		K	U	M	A	R		P	A	T	T	A	N	A	I	A	K
---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---

- (a) (Confirm the name as mentioned in the H.S.C. Certificate or its equivalent examination.)

- (b) Address for Communication: Write your complete Postal address in Capital letters Including Pin-Code, Lane, Street, Ph. No., E-Mail etc.
- (c) Preyer for admission into either Foundation Course in Visual art or Bachelor degree in Visual Art Put ✓ Mark in the appropriate box.

Example : If for Foundation Course put

- i. ☒
- ii. if for BVA put ✓ mark along with the choice subjects for sepecialisation.
- (d) If the date of birth is 3rd May 1984, write accordingly in the boxes :
- Date Month Years
- (e) Age as on 1.7.2000.
- Years Months Days
- (f) Sex : M for male and F for female.
- (g) Marital Status : M for married and UM for unmarried.
- (h) Paste your recent stamp size colour photographs at the appropriate place in the Application Form and Admit Card duly attested by a gazetted officer on the front side.

Admit Card:

No candidate will be allowed to appear at the admission without the Admit Card issued from the Office of the Principal. If a candidate does not get the admit card in time, he/she may contact with the Principal sufficient before the admission test. No queries in this regard shall be entertained on the day of admission test.

Admission Test :

- (a) The place, date and time for the admission test shll be intimated through the Admit Card.

- (b) The candidates shall have to appear the practical Drawing general knowledge on history, fine art, Culture, free hand drawing on the black board/paper and viva voice.
- (c) Career marking on the English and M.I.L. secured at the +2 examination are also included for test examination.

For the admission test, the candidates are required to bring their own pencil, brush, colour, erasure and board.

- (d) No T.A. or D.A. will be allowed for their journey to the center.
- (e) The candidates are to be selected in order of merit on the basis of aggregate marks secured at the admission test besides they fulfill the minimum eligibility requirements.

The criteria for admission to the aforesaid course for S.C./S.T. candidates shall be that they have passed the qualifying examination / Admission Test. Preference shall be given to the candidates who have higher aggregate of marks at the admission test qualifying examination.

SELECTION OF CANDIDATES FOR ADMISSION:

- (a) There is Selection Committee for admission of the candidates for different classes in the College. The Committee will scrutinise all the papers produced by the candidates in the application form. In case of any forged document is detected, the Principal is empowered to handover the case to the Police for necessary action. The selection of candidates by the Committee is final.
- (b) After scrutiny, the eligible candidates will be called for the Admission Test.
- (c) Admission to College cannot be claimed as a matter of right and may be refused by the Principal without disclosing any reason to the candidate.

- (d) The conduct of the candidates shall be an important factor in deciding his/her prayer for admission to the College.
- (e) The decision of the Principal regarding the matters pertaining to admission be binding and final as far as the candidates are concerned.
- (f) No consideration shall be made in favour of a candidate who arrives late and desirous to take admission after the expiry of the scheduled date and time as indicated in the intimation card.
- (g) All the candidates passed at the Foundation examination in visual Art are eligible for taking admission in the IInd year B.V.A. Course unless there is any complaints against them.
- (h) Every such students shall face a selection test in the subject, subjects of his choice. The selection for admission to a subject of specialisation shall be made on the basis of merit as indicated by the marks secured in the selection test subject to the number of seats allotted to each such subject.

DESPATCH OF INDEX CARD:

Soon after receipt of the Application Form, the Index Card will be despatched to the Candidate. For all further correspondences, the candidate must quote the index No mentioned therein.

INCOMPLETE APPLICATION FORM

An application incomplete in any respect is liable to rejection without disclosing any reason thereof.

INTIMATION TO THE CANDIDATES:

As soon as the selection of the candidates will be finalised and notified on the Notice Board, the intimation letters will be sent to the selected candidates for admission in the concerned Class. As per the University rule, the admission business shall be completed within a stipulated period.

DOCUMENT TO BE SUBMITTED AT THE TIME OF ADMISSION:

Provisionally selected candidates are required to submit the Original documents at the time of Admission in the College hours except Sunday, 11nd Saturday and holodays as per the check List. the following documents are barely essential at the time of Admission

- (i) Original School/College Leaving Certificate last attended institution.
- (ii) Original Migration Certificate in case a Candidate comes from other University / Board. If he fails to submit the same within a reasonable time given by the Principal, if any problem arises with regard to his / her admission / examination, the authority will not be responsible for it.
- (iii) Three recent stamp size colour photographs.
- (iv) Any other document that the Principals may call for

Note - Suppression of facts or submission of incorrect information by the candidate if detected at the time of admission or subsequently his/her admission shall render invalid.

FORFEITURE OF CLAIM FOR ADMISSION:

If the selected Candidate fails to get himself / herself admitted on the specified date his/her claim for admission will be forfeited.

EXAMIANCTION:

- (a) Each year Examination will be conducted by the university.
- (b) % of attendance is very vital. The candidate has to attend both Practical. Theoretical, Language Classes regularly and has to secure 75% of attendance in each class otherwise he/she will not be allowed to sit for the examination.

- (c) After completion of four academic sessions, the final result of all the examinations will be declared combindly by the university.

MERIT STIPEND:

50% of the admitted students in each Class are awarded a Merit Stipend of Rs. 200/-per month according to merits and satisfactory performances at every part of the examinations.

CULTURAL ACTIVITIES:

Throughout the year several Visual Art Exhibitions are conducted by different established Organisations viz. College. Odisha Lalit Kala Academy, Academy of fine Art, Birla Academi of Culture, Kol. Zonal, National and International Artists Camps, Student's Meet are conducted. The students are expected to participate in such activities for their personal career making and cash awards.

STUDY TOUR

Study Tour is an important part of their art education. It gives opportunity to the students to come contact directly with the historic monuments, art objects of different ages including the contemporary cultural activities. It also gives development of their mental horizen in the field of art, beauty and aesthetics.

COLLEGE RULES:

College students are no more school children but ladies and gentlemen and responsible citizens. They are expected to behave like students, devoted to learning and nobler task of academic pursuits and greater mission of nation building. Realising their sacred duties and responsibilities, they should be disciplinary obedient and law-abiding. The following rules and codes of conducts through they may sound authoritarian and imposition to a miscreant, have been codified to imbibe a sense of discipline and regularity among the students in the larger interest of the students and the institution as well.

GENERAL RULES OF DISCIPLINE:

- 1. The students and the parents or the legal guardian of the students (below the age of 18) are to give an undertaking at the time of admission that they would abide by the rules and discipline of the College. In case there is any breach of rule or discipline of the College by any student he/she will be asked to take his/her College Leaving Certificate.**
- 2. The students have to bring their identity Cards when they come to the College. They are to produce their Identity Cards whenever or wherever they are asked to do so.**
- 3. Outsiders are strictly prohibited to enter the college campus during the College hours. Anybody found to be moving in the College premises without any genuine purpose, will be handed over to the law and order authorities, if the College authority so feels.**
- 4. As this institution is mostly practically oriented, the students are expected to utilise themselves throughout the day and night with their practical works and good performances.**
- 5. When the students do not have any class, they should make the best utilisation of time by doing sketches, drawing referential books. In the library or extra practical works for development of their artistic and aesthetic horizons which would give them State and National award/honour.**
- 6. Students should make a habit to see the College Notice Board regularly to get necessary informations/ instructions. Ignorance/negligence on this point will not be accepted as an excuse**
- 7. All the students required to attend their Classes regularly and punctually. Continuous absence from the class without prior permission is a serious breach of**

discipline of the College and a student loses the short-term practical classes and submission of Class-work at the end of the year may not be possible. It is very important to note that getting plugged in any practical stream of Class-work/ Sessional work is declared as failed. So the students should be careful of their requisite % of attendance and Class-work.

8. Students are not allowed to join any political activities detrimental to the College discipline (O.E.C. Article-114).
9. Students should put their grievances in writing to the Principal before meeting the Principal, he/she advised to consult with the concerned lecturer/Proctor as regards his/her grievances.
10. It is the duty of the students to keep the College building and premises clean to have an artistic environment.
11. Use of intoxication and smoking inside the College is strictly forbidden. Any such activities found shall be dealt with seriously.
12. No student or no team can go outside to play or participate in the exhibition/workshop/commissioning work without the permission of the Principal, If at all they are permitted to go, some members of the teaching staff must be deputed by the Principal to accompany them and Guide them with greatest care.
13. There will be a Discipline Committee comprising some members of the staff look into the matter of discipline in the College
 - (a) Spitting on the walls, floors, pillars, doors and windows of the College is strictly prohibited.
 - (b) The use of the College drains and courtyards of the college for the purpose of passing urine or answering the call of nature is strictly prohibited.

- (c) Students are warned not to copy down the art objects without the permission of the person concerned. Any form of tampering or disfiguring one's art object is seriously viewed.
 - (d) Students are warned not to tamper the switches and fans in the class rooms. They should not mishandle the machine/equipments/furniture/articles used for practical purposes/furnace and chemicals. Anybody doing so would be seriously dealt with.
 - (e) Students are required to work with perfect discipline in the Class in a group work/workshop/exhibitions organised in the College or outside. Misbehaviour with the teachers/members of the staff, classmates of the College or any girl students will be heavily dealt with.
14. Students should not normally enter the Office of the Principal without prior permission of the Principal if they have some urgent work to meet with the Principal.
 15. Students should not make any functional workshop/meeting without the permission and approval of the Principal.
 16. While the students are going outside for sketching/painting/ outdoor study/city-scape/night-scape they must accompany with their concerned teacher/group mates. They should not sketch or paint to a particular spot which is declared as prohibited. The girl students should not go far away from the town for outdoor study without prior permission of the concerned teacher.
 17. Students should not misbehave to the life model while studying in the class and out side.
 18. While using College equipments, students should be very careful, othemise any loss or damage of the item will be realised from the concerned student.

FEES OF THE COLLEGE

1.	Cost of application form	20/-
	Prospectus	10/-
2.	Admission test	15/-
3.	College examination fees	50/-
4.	Abstract for attendance fees	10/-
5.	Time table and lesson plan	10/-
6.	Student Welfare Fund (for 1st year)	30/-
7.	Cultural Programme	50/-
8.	Identity Card (for 1st year)	25/-
9.	Furniture repairing	20/-
10.	Medical fees	3/-
11.	Syllabus charges (for 1st year)	35/-
12.	Improvement of College garden	25/-
13.	Art & Poetry Festival	50/-
14.	Tution fees per month	20/-
15.	Admission fees	20/-
16.	Re-Admission fees	20/-
17.	Fee for late admission	100/-
18.	Registration fees	100/-
19.	Recognition fees from students passting from other SSE/ Universities.	100/-
20.	Transfer of one college to another within the university	50/-
21.	Saraswati & Ganesh Puja	40/-
22.	Cycle stand	50/-
23.	Development fees (for 1st year)	250/-
24.	Practical fees	250/-

N.S.: The information in the prospectus are not final and may be changed by the Government at any time.



B. K. COLLEGE OF ART & CRAFTS

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